



**Job Title:** Control Center Operator

**Reports to:** Control Center Manager

**Status:** Regular, Full-Time, Exempt

**Location:** Edmond, OK

**Travel:** None

**Compensation:**

**Benefits:** Company 401(k), health, life, disability and dental insurance coverage.

**Job Summary:**

This position is a part of the Operations Team in that it operates pipeline systems and associated facilities as directed safely providing delivery of scheduled crude oil movements in accordance with Company procedures to protect the integrity of the pipeline, the environment and people. Responsibilities include continuous surveillance of multiple pipeline systems to verify line integrity, recognizing and responding to abnormal conditions and the monitoring and control of the pipeline systems and facilities remotely via the Supervisory Control and Data Acquisition System (SCADA).

**Primary Duties & Responsibilities:**

- Continual and diligent system surveillance, monitoring flow, pressure, temperature and tank levels of crude oil at remote locations in a safe and efficient manner.
- Recognize and respond to emergency or abnormal conditions on the pipeline systems through immediate control capabilities if available or through notification of company personnel in a timely manner, to minimize the potential impact to people and the environment.
- Accountable for initial spill reporting to proper internal contacts (Director of EHS&T).
- Analyze and monitor data remotely transmitted by SCADA to ensure pipeline and facility integrity.
- Maintain a daily Shift Log to document Control Center and field activities throughout the shift in order to relay all essential information to subsequent shift personnel utilizing the Shift Turnover procedure.
- Monitor volumetric balancing software and leak detection software for line integrity.
- Coordinate field operations and maintenance activities with Scheduling, Operations staff, and third parties as required.
- Ensure, accurate, efficient and on-time movement of crude oil to and from designated locations as scheduled providing ETA's for delivery and receipt locations as appropriate.
- Other duties as required and assigned by supervision.

**Required Knowledge, Skills & Abilities:**

- High school graduate or equivalent.
- Must be able to successfully pass Operator Qualification as required by company policy and PHMSA.



- Must work a twelve-hour rotating schedule with minimal time away from the console during the shift. This is a 24/7, 365 days per year operation that includes holidays, weekends a potential call-in as well as overtime as required.
- Must have demonstrated computer skills, including ability to use MS Office; Word, Excel, Outlook, etc.
- Must be able to work effectively as a team member with a high level of communication (verbal and written) and interpersonal skills.
- Must have the ability to multi-task and work in a fast-paced environment, process work rapidly, set priorities, work under pressure, and follow through with assigned tasks with limited supervision.
- Must be able to visually monitor several computer screens in a control room environment for twelve (12) hour shifts maintaining a high level of mental alertness and be capable of quickly processing and reacting to incoming information from the Supervisory Control and Data Acquisition System. Response time is very critical.
- A minimum of 3 years' experience as a pipeline controller or similar control type position is preferred.
- Experience in pipeline, terminal or plant operations is a plus.
- Must be able to successfully pass Drug and Alcohol pre-employment and ongoing screening.

### **Other Duties**

Note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by the job include close vision, distance vision, full color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee must have the ability to perceive the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discriminations in sound in regards to alarm recognition. This role requires the ability to regularly drive/ride in vehicles over rough roads and to wear protective clothing and install/don safety equipment.

### **About ARB Midstream:**

ARB Midstream is an independent, growth-oriented company, providing complete midstream and marketing solutions for crude oil, LPGs and refined products. ARB leverages the unique knowledge and depth of experience of its personnel to develop midstream assets that resolve infrastructure bottlenecks in the most profitable North American oil plays.