



Job Title:	Environmental Manager
Reports to:	Director, EHST & DOT Compliance
Status:	Regular, Full-Time, Exempt
Location:	Edmond, OK
Travel:	
Compensation:	Salary + Performance Bonus: Up to 35% of Base Salary
Benefits:	Company 401(k), health, life, disability and dental insurance coverage.

Job Summary:

The Environmental Manager is responsible for regulatory and internal environmental compliance, incident analysis, researching and evaluating options for mitigating hazards, identification and mitigation of risk, identifying solutions, collaborating with other business partners and stakeholders, conducting and/or leading incident reviews, participating in emergency response drills, designing environmental training and bulletins, analyze contractor and facility environmental review results, monitoring compliance systems to ensure effectiveness, prepare regulatory and internal environmental compliance reports, reporting violations of compliance or regulatory standards to official agencies, overseeing internal reporting systems, developing or implementing compliance policies and procedures, and providing employee training on compliance and environmental related topics.

Primary Duties & Responsibilities:

- Serves as environmental point of contact for assigned operational region(s).
- Serves as Subject Matter Expert (SME) for environmental topics.
- Prepare and submit reports in areas including EPA, DOT/PHMSA, SPCC, various state environmental agencies, hazardous materials, hazardous waste, storm water, hydrostatic discharge water, spill prevention, air permitting, spill prevention and emergency spill response.
- Reviews all incident investigations and the leak and spill near misses for trends, systemic issues, and lessons learned.
- Works with Operations Area Management to understand environmental upside as well as gaps within the system.
- Participates in projects as a key stakeholder.
- Develops effective environmental protocols for projects.
- Conducts additional environmental analysis as needed.
- Other related duties, as assigned.

Required Knowledge, Skills & Abilities:

- Bachelor's Degree from an accredited four (4) year college or university in Environmental Science, Geology or similar discipline.



- Minimum of 5-10 years of experience in one or a combination of the following: 1) environmental consulting, 2) regulatory compliance reporting, 3) pipeline operations.
- Oil & gas or energy knowledge is preferred.
- The ability to communicate effectively orally and in writing in English with co-workers, supervisors, internal and external customers.
- The ability to respond and react quickly in environmental emergencies.
- The ability to work in stressful conditions.
- The ability to adapt and respond in changing circumstances.
- Excellent proficiency using entire MS Office and 365 suite of tools, specifically MS Outlook, Access, PowerPoint, Word, and Excel.
- Availability as needed to work on both a scheduled and call-out basis.
- Ability to travel to project locations, vendor sites or other ARB terminals and offices.
- OSHA HAZWOPER Certification (40 hours) is a plus.
- Solid organizational skills including attention to detail and multi-tasking skills.
- Ability to create and expand a proactive, employee driven environmental culture.
- Ability to manage multiple tasks at one time, effective time management skills.
- Ability to accomplish tasks timely with minimal supervision and exercise independent judgment when required.
- Ability to evaluate multiple projects to identify environmental risks, obligations and scope gaps on projects.
- Ability to anticipate issues and solve practical problems.
- Highly adaptable to changing needs within the organizations- adapts to rapidly changing priorities and resilient to cope with conflicting demands, able to prioritize duties and work under pressure.
- Ability to work in a role as an interdisciplinary team member.

Other Duties

Note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. This role requires the ability to regularly drive/ride in vehicles over rough roads and to wear protective clothing and install/don safety equipment.

About ARB Midstream:

ARB Midstream is an independent, growth-oriented company, providing complete midstream and marketing solutions for crude oil, LPGs and refined products. ARB leverages the unique knowledge and depth of experience of its personnel to develop midstream assets that resolve infrastructure bottlenecks in the most profitable North American oil plays.